

Cinthya Parreno

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EDUCATION

The University of Texas at Dallas

B.S., Human Resources Management Major and Creative Writing Minor

Academic Bridge Program Scholar

Academic Excellence Scholar

Davidson Management Honors Program

May 2021

GPA 3.49

BUSINESS EXPERIENCE

Chamoy Locos – Dallas, Texas

May 2018 – Present

Line Manager

- Administer daily cash operations
- Provide friendly service online, over the phone and in-person to over 300 daily customers
- Inspect inventory every morning before opening
- Designed restaurant menu pamphlets
- Oversee onboarding of new employees and help in training
- Established and manage an online presence with customers through Instagram

INTERNSHIP

Young Women's Preparatory Network – Dallas, Texas

March 2018 – June 2018

Social Media and Programs

- Scheduled monthly buses for seven summer camps across Texas
- Revamped online presence, increasing daily views by 400%
- Designed curriculum for a middle and high school class in Grand Prairie to increase retention and develop professional skills in young women
- Consulted with Chief Financial Officer and Director of Partnerships on state-wide initiatives and events for young women interested in science, technology, engineering, and math
- Organized student information from seven campuses across the state using Excel

ORGANIZATION, COMPETITIONS OR LEADERSHIP

Fashioning Circuits – Member

February 2019 – Present

- Installed an interactive artwork revolving around the power of words in relation to the five senses
- Partnered with graduate students to create the Words Matter art exhibit both locally and in Vancouver, Canada

AIGA, UT Dallas – Treasurer

March 2019 – Present

- Budget resources each semester to include speakers, off-campus events and fund raisers
- Present semester's spending estimates at board and general meetings

ADDITIONAL INFORMATION

Technical: MS Office, InDesign, Photoshop, JMP, Canva, and Final Draft

Languages: Advanced Spanish and English

Eligibility: Eligible to work in the U.S. for internships and for full-time employment for up to 12 months